

1st September 1, 2020

Dear Leasholder,

## Re: Car Park Management - Royal Clarence Yard & Marina, PO12 1AX

I am writing to inform you that UK Car Park Management Ltd has been instructed to operate a parking management and enforcement service at Royal Clarence Yard & Marina. This service will replace the current parking management company but the Terms & Conditions of parking will remain the same.

Our service will commence by **7**<sup>th</sup> **September 2020** and will operate on a 24-hour, 7-day-a-week basis to alleviate problems with unauthorised parking. As from the **7**<sup>th</sup> September, all vehicles will be required to display a Parking Permit in the windscreen at all times. Please continue to use your current Horizon parking permit. The validity date shown has been extended until further notice and will be recognized as valid by UKCPM. You do not need to renew this permit with us.

You are also being issued with 1 new Visitor scratch card Booklet which contains 10 visitor day permits, to be used in the available visitor bays on a 1<sup>st</sup> come 1<sup>st</sup> served basis, these are valid straight away. All parking permits contain a unique serial number to help avoid misuse or abuse. Horizon Visitor scratch cards will no longer be valid from 30th September 2020.

If your scratch card Booklet becomes lost, stolen or you need a additional, this can be obtained by calling CPM directly. These are charged at £10.00 each.

Parking abuse can seriously impact on residents and their safety, we therefore hope that you take notice of these restrictions and inform any visitors that may not be aware. Our aim is to ensure a safer parking facility for all, whilst ensuring residents can gain access and have exclusive rights to their parking area.

Landlords, please make sure this message is passed onto your tenants to avoid unnecessary penalty charges.

Telephone: 0345 463 5050 Email: info@uk-cpm.com

Yours Sincerely
UK Car Park Management Ltd.



